

Erie Shores Council, Boy Scouts of America
Order of the Arrow
Constitution and by-laws of Tindeuchen Lodge # 522

Effective date: 11-05-2000 (Revised and Approved 03/01/2010)

Section 1, Name and affiliation of Lodge

- A. The name of the lodge of the Order of the Arrow, shall be Tindeuchen Lodge # 522.
- B. The lodge shall be affiliated with the Erie Shores Council, Boy Scouts of America, and shall be under the supervision of the council camping or Boy Scout committee and the administrative authority of the Scout executive.
- C. The totem of this lodge shall be "Fire".
- D. Lodge flaps, back patches, neckerchiefs and other Order of the Arrow insignia shall be worn only by active members and issued in accordance with the directions of the lodge executive committee and national policies of the Order of the Arrow , Boy Scouts of America.
- E. The Order of the Arrow sash is to be worn only at Order of the Arrow functions and/or special Scout functions such as Courts of Honors. The sash is to be worn only while in the class A uniform. It is not to be worn draped or folded over the belt. It should only worn on occasions when members need to be identified as rendering special services.
1. All sashes are to be worn with the arrow pointing over the right shoulder.
 2. Order of the Arrow sashes may not be altered in any way and no other badges are to be attached to them with the exception of the 50th and the 60th anniversary awards and any other award designated by the national committee of the Order of the Arrow.
 3. The sash may also be worn by Elangomats who are not in uniform at an Ordeal , youth wearing ceremonial attire and in such other instances as approved by the Scout Executive or his designee.
- * See page 57 of the Order of the Arrow Handbook.
- F. This lodge shall have no chapters until such time as it is large enough to be divided and active enough to maintain chapters as determined by the executive committee of the lodge with the approval of the administrative authority of the Erie Shores Council Inc.

Section II, Election to Membership.

- *A. The requirements for membership In this lodge are as stated in the current printing of the ***Order of the Arrow Handbook*** And the **Order of the Arrow Guide for Officers and Advisers**.
- *B. Procedure for the Ordeal shall be as stated in the **Order of the Arrow Handbook** and the **Administration Guide for the Ordeal**.
- C. All elections for membership must be cleared and conducted through the lodge elections committee. Members may not conduct an election within a unit in which they are registered. All election returns must be forwarded to the election committee chairman within 10 days of the election.
Elections may be held only once per calendar year per unit and only at such times as designated by the executive committee.
- D. A person shall be considered as an active member after induction if he/she pays annual dues , participates in lodge functions and continues in standing as a registered member of the Boy Scouts of America.
- E. Dues
1. The dues of the this lodge will be determined by the executive committee and will be collected by the lodge Treasurer At lodge functions and turned over to the Lodge Staff advisor to be turned into the Council office following the event or by mailing to the council service center in care of the lodge secretary along with the current years Registration form.
 2. Dues must be paid no later then December 15th. of each year to retain active membership. The lodge Membership Secretary Shall begin to collect dues on September 1st. of each year. Persons paying after December 15th. Will be subject to a late fee as determined by the executive committee.

3. Inactive members may regain active membership to the lodge by paying one years back dues and the current years dues providing they are a currently registered with the Erie Shores Council.

Section III, Officers

A. The executive committee of this lodge shall be composed of the elected lodge officers, immediate past lodge chief, lodge operating committee chairmen, lodge adviser, another member of the council camping or Boy Scout committee, chapter chiefs, chapter advisers (where applicable), Scout executive, and lodge staff adviser.

Page 8 "Lodge Executive Committee" in the Guide for Officers and Advisers.

B. The officers of the lodge shall be lodge chief , lodge vice chief of internal affairs, vice chief of external affairs, recording secretary, treasurer and any chapter chiefs. These elected officers must be younger then 21 during their entire term of office.

C. The duties of all lodge officers will be determined by the lodge chief with the approval of the lodge lay adviser and must be submitted in writing at the officers training seminar. (LLDC)

D. The executive committee may name operating committees as it deems necessary in addition to its standing operating Committees.

E. Operating committee chairmen are appointed by the lodge chief with the approval of the lodge lay adviser.

F. Lodge officers shall be elected at the annual meeting. Their term of office shall be September 1st through August 31st.

G. All elected and appointed officers must be under the age of 21 when they serve their term.

H. The lodge adviser shall be appointed by the Scout Executive under the recommendation of the Council Camping Committee.

I. An adult adviser for all elected and appointed officers will be appointed by the lodge lay adviser.

J. Any lodge officer or committee chairman who misses two meetings may be removed from office by a two-thirds vote of the executive committee.

K. All lodge officers are subject to recall. A motion for recall may be called by a three quarters (3/4) majority of the Executive committee. The grounds for recall must be submitted in writing to the officer being recalled within one week. The recall vote cannot be held sooner than one week after written notice is given. A three quarter (3/4) majority vote of the executive committee is required for recall.

L. Offices vacated in midterm shall be filled by nomination of the lodge chief with the approval of the executive committee and the lodge adviser.

M. If the lodge chief should for any reason leave office before the end of his term, the lodge vice chief of internal affairs shall take his place for the remainder of the term. If the vice chief of internal affairs should decline to serve as chief, the vice chief of external affairs shall serve as lodge chief for the remainder of the term. If both lodge vice chiefs decline to serve as lodge chief, a new lodge chief shall be elected by the lodge executive committee.

Section IV, Lodge Meetings

- A. Each meeting of the lodge or the executive committee shall be opened with the Obligation of the Order of the Arrow and the pledge of allegiance.
- B. All arrowmen are encouraged to wear proper scout uniform at all lodge meetings and functions.
- C. The lodge shall schedule lodge events as recommended by the executive committee and approved by the administrative authority of the Erie Shores Council, Inc.
- D. The executive committee of this lodge shall hold a meeting once a month that is open to all active members to attend.
- E. Special meetings of the lodge executive committee as a whole may be called at the pleasure of the lodge chief with the approval of the lodge lay adviser. Members of the executive committee must be given five (5) days written notice of such meetings.
- F. Members of the order 21 years of age or over shall have no vote in any of the decisions of the lodge or the executive committee.

Section V, Finance

- *A. All Order of the Arrow funds shall be handled through the council service center and go through all normal council accounting procedures used by the Erie Shores Council, Inc.
- B. There shall be an induction fee as determined by the executive committee with the approval of the Erie Shores Council, Inc.
- C. In the development of the lodge annual budget, funds will be made available for lodge mailings, supplies and service projects. Approval must be gained from the executive committee and lodge staff adviser before incurring any expenses. all approved bills will be paid by the Erie Shores Council, Inc.
- D. Budgets must be submitted to the lodge chief and treasurer no later than November 30 of each year.

Section VI, Brotherhood Membership

*Completion of Brotherhood membership in accordance with the requirements in the current printing of the **Order of the Arrow Handbook** and the **Order of the Arrow Guide for Officers and Advisers**.

Section VII, Vigil Honor

*A. Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the **Order of the Arrow Handbook** and the **Order of the Arrow Guide for Officers and Advisers**.

B. A Vigil nominating committee will be appointed by the Lodge Chief with the approval of the Lodge Lay Adviser and the Scout Executive. The lodge adviser appoints an adult adviser in consultation with the lodge chief and the staff adviser. The Vigil committee must consist of at least five (5) but not more than nine (9) members one of these being the adult adviser. The committee members are usually Vigil Honor members; however any youth member of the lodge may serve on the committee, provided that he is not eligible to receive the Vigil Honor at the time of the current selections.

Page 31 of the Order of the Arrow Guide for Officers and Advisers.

- C. The Membership secretary will provide the nominating committee with a list of all members on the Vigil eligibility list.
- D. The nominating committee chairman will open for discussion the qualifications of all members on the eligibility list.
- E. At the conclusion the chairman will open the meeting for nominations. Any member of the committee may nominate a candidate for the Vigil Honor, but the nominations must be seconded immediately to be come valid.
- F. Nominations will continue until all available positions are filled or the nominations are closed by a majority vote.

G. Vigil Honor recipients upon acceptance and approval from both Council and the National Order of the Arrow Committee, are notified at a tap out ceremony at a regular lodge meeting or activity of the lodge, and are escorted by a Vigil sponsor to the Vigil. It is the responsibility of the Vigil sponsor to see the candidate through the entire Vigil ceremony.

*Section VIII, Voting

Adult Scouters, age 21 or older, do not have a vote in matters of lodge business.

Section IX,

These rules shall be subject to amendment at any regular or special meeting of this lodge, provided such amendment has been submitted in writing to the executive committee at least one month prior to such meeting, and that due notice has been sent to all active members at least ten (10) days prior to such meeting. A two-thirds vote of all members present shall be required to adopt such amendments.

* The requirements for the Ordeal membership, procedure for the Ordeal, completion of Brotherhood membership and attainment of the Vigil Honor are mandated by national policy and are incorporated into the *rules and regulations of the Boy Scouts of America*. Lodges and councils may not add to, change, or alter these policies in any way.